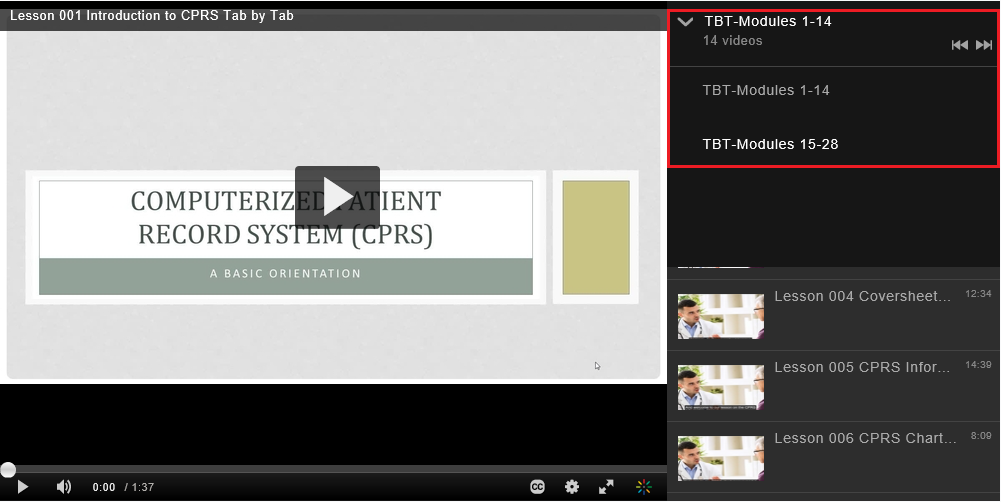
**CPRS Tab by Tab: A Basic Orientation**

<https://vatraining.remote-learner.net/mod/page/view.php?id=31386>



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| Lesson | Title | Time | Additional Resources |
| 001 | **Introduction to CPRS Tab by Tab** | **1:27** |  |
| 002 | **Setting up Access and Verify Codes 🡺 See ADPAC for login**  *- Identify the four types of security codes used to access and work in CPRS.*  *- Locate the VistA application on your desktop.*  *- Observe how to create an electronic signature code.* | **6:59**  0:41  3:54  3:48 |  |
| 003 | **Signing into CPRS**  *- Locate CPRS application on the desktop.*  *- Observe method to access CPRS using assigned access and verify codes.*  *- Observe the multiple ways you can select patients from within CPRS.*  *- Identify the purpose of a Patient Record Flag.*  *- Differentiate between Category 1 Patient Record flag and Category 2 flag.* | **10:41**  0:38  0:55  1:52  8:28  8:28 | See Lesson 25 for Custom Patient Lists |
| 004 | **Coversheet Tab**  *- Observe how to resize data sections on the coversheet.*  *- Observe the steps to enter a patient allergy.*  *- Observe how to display detailed patient information from the coversheet.* | **12:34**  2:15  4:23  3:26 |  |
| 005 | **CPRS Informational Header**  *- Identify the purpose for each button on the CPRS Informational header bar.*  *- Identify the importance of selecting the appropriate Patient Location.*  *- Observe how to create a new outpatient appointment with CPRS.* | **14:39**  0:54  3:23  5:29 |  |
| 006 | **CPRS Chart Menu and Selections**  *- Observe how to change patient records with CPRS.*  *- Describe the functionality of Clinical Context Object Workgroup (CCOW).*  *- Observe how to break and rejoin patient context link.* | **8:09**  0:48  1:38  2:40 |  |
| 007 | **Problems Tab**  *- Identify the types of problem list views available within the Problems Tab.*  *- Observe how to appropriately enter a SNOMED code into the patient record with the Problems Tab.*  *- Observe how to annotate an existing problem.* | **17:21**  0:50  5:57  13:13 | See Lesson 16 for Encounter |
| 008 | **Meds Tab - Views**  - Identify the four types of medication order that are viewed on the Meds Tab.  - Define the different medication order statuses.  - Describe the information found in the detailed view of each medication order type. | **10:42**  0:25  5:13  7:23 | See Lesson 24 for Customization |
| 009 | **Meds Tab – Action**  *- Identify actions that can be taken on existing medication orders from the Meds Tab.*  *- Explain how to order new medications on the Meds Tab.* | **12:00**  0:23  7:03 |  |
| 010 | **Orders Tab - Views**  *- Identify location of a current display view.*  *- Observe how to change display view.*  *- Observe how to create a customized view.* | **9:18**  3:10  3:48  6:45 | More information to follow on Auto DC/ Release event use for finding prior active orders on inpatient |
| 011 | **Orders Tab – Writing Orders**  *- Observe how to write orders from the order menus.*  *- Observe how to write a complex med order.*  *- Describe the functionality of an order set.* | **12:13**  2:39  4:46  7:38 |  |
| 012 | **Orders Tab – Event Delayed Orders**  *- Describe when you would use the write delayed orders functionality*  *- Observe how to toggle between immediate release ordering and delayed release ordering.*  *- Identify risks associated with using delayed orders.* | **12:44**  1:08  10:27  10:48 | More information to follow on Away Sick in Hospital (ASIH) |
| 013 | **Orders Tab – Personal Quick Orders**  *- Observe how to set an order to send notification when resulted.*  *- Observe how to flag an order for clarification.*  *- Observe how to create a personal quick order.* | **14:13**  0:40  3:50  6:19 |  |
| 014 | **Notes Tab**  *- Identify the meanings of the icons displayed on the Progress Note tab.*  *- Observe how to change display view.*  *- Observe how to create a custom view.* | **9:54**  6:56  1:20  4:07 |  |
| 015 | **Notes Tab – Writing Notes**  *- Observe how to write a progress note.*  *- Observe how to access and use shared templates and patient data objects.*  *- Observe how to process a clinical reminder.* | **17:50**  1:20  5:26  12:45 | See CPRS Template Drawer SFVA Overview 2020 and CPRS Template-Copy Shared to Personal SFVA 2020 on [SFVA CPRS site](https://dvagov.sharepoint.com/sites/SFC/clinfo/CPRS/SitePages/Home.aspx). |
| 016 | **Notes Tab – Encounter and Consult Resolution**  *- Observe how to complete an encounter form.*  *- How to complete a consultation request via the notes tab in CPRS.* | **10:38**  Skip\*  6:23 | Skip to 6:23 for Consult Resolution |
| 017 | **Consults Tab**  *- Observe how to view and order consults.*  *- Identify the various actions that can be taken on a consult.*  *- Observe how to complete a consult with a progress note.* | **17:59**  1:05  5:54  14:39 | More information to follow on Community Care |
| 018 | **Surgery Tab**  *- Identify the meaning of the surgery icons.*  *- Identify the three type of reports that can be found on the Surgery Tab within CPRS.* | **8:54**  2:43  1:30 |  |
| 019 | **Discharge Summary Tab**  *- Identify two additional fields to enter a discharge summary.*  *- Demonstrate how to link the discharge summary to the correct admission date.* | **5:27**  3:40  4:39 |  |
| 020 | **Labs Tab**  *- Observe how to navigate the Labs Tab.*  *- Identify the benefits of utilizing the Cumulative View for displaying lab result information.*  *- Observe how to create a lab worksheet.* | **13:13**  0:30  2:50  5:22 |  |
| 021 | **Reports Tab**  *- The different types of information that can be found on the Reports Tab.*  *- How to adjust the date range and max number of report settings for individual reports.*  *- How to retrieve remote data using the Reports and Labs Tab in CPRS.* | **15:12**  0:30  5:00  11:10 |  |
| 022 | **Using Joint Legacy Viewer (JLV)**  *- Access and Log into JLV.*  *- Customize and configure JLV for your use.*  *- Display various types of health record data that can be retrieved from JLV.*  *- Locate additional training materials for JLV.* | **10:43**  0:30  3:20  1:50  1:38 | We recommend using [JLV training site](https://dvagov.sharepoint.com/sites/VACOVE2/JLV/Resources/Forms/AllItems.aspx). |
| 023 | **Processing CPRS Notifications**  *- Differentiate between Information and Action notifications.*  *- Observe how to sort notifications within CPRS.*  *- Observe how to renew notifications.* | **9:02**  2:55  1:33  5:38 |  |
| 024 | **Customizing CPRS Part I**  *- Observe how to change Coversheet parameters.*  *- Observe how to set a surrogate.*  *- Observe how to customize the order checks you receive.* | **9:06**  0:30  5:35  8:23 |  |
| 025 | **Customizing CPRS Part II**  *- Observe how to create a Combination List.*  *- Observe how to create a Personal List.*  *- Observe how to create a list of default Progress Notes.* | **16:05**  0:30  5:28  10:16 |  |
| 026 | **iMedConsent**  *- Identify the types of documents contained within the iMedConsent document library.*  *- Observe how to complete a consent form using iMedConsent.* | **10:34**  1:28  4:15 |  |
| 027 | **VistA Imaging Display**  *- Identify the types of documents that can be found within VistA Imaging Display.*  *- Observe how to view digital images.*  *- Observe how to customize your display in VistA Imaging Display.* | **10:57**  0:32  5:35  9:40 |  |
| 028 | **VistA Web 🡺 VistA Web is decommissioned and replaced by JLV** | Skip | We recommend using [JLV training site](https://dvagov.sharepoint.com/sites/VACOVE2/JLV/Resources/Forms/AllItems.aspx). |

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